



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

## FINANCE COMMITTEE

WEDNESDAY, JULY 23, 2008

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda, **AS AMENDED, TO INCLUDE TWO ADDITIONAL TRAVEL REQUESTS**
4. Approval of Minutes dated 4-16-08 (previously distributed)
5. Public Participation
6. List of Bills as Prepared by the Finance Department (mailed)
7. Appointment of Law Firm (mailed)
8. Adopt Resolution Honoring Albert Lorenzo – Retirement from Macomb Community College (offered by Board Chairman)
9. **Travel Requests:** (mailed)
  - a) Community Corrections (one)
  - b) Friend of the Court (one)
  - c) Information Technology (one)
  - d) Martha T. Berry (one)
  - e) MSU Extension (two)
  - f) Sheriff ~~(two)~~ (four) (attached)

(back-up information for travel requests is on file in Board Office)
10. New Business
11. Public Participation
12. Adjournment

## MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman  
District 23  
Chairman

Dana Camphous-Peterson  
District 18  
Vice-Chair

Leonard Haggerty  
District 21  
Sergeant-At-Arms

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Jon M. Switalski - District 4  
Susan L. Doherty - District 5

Joan Flynn - District 6  
Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Philis DeSaele - District 10

Ed Szczepanski - District 11  
Peter J. Lund - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15

Carey Torrice - District 16  
Ed Bruley - District 17  
Paul Gielegghem - District 19  
Kathy Tocco - District 20

Betty Slinde - District 22  
Sarah Roberts - District 24  
Kathy D. Vosburg - District 25  
Leon Drolet - District 26

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO Approve List of Bills as Prepared and Provided under Separate Cover by the  
Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

**COMMITTEE/MEETING DATE**

Finance 7-23-08

# **RECYCLABLE PAPER**

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPOINT THE LAW FIRM OF PLUNKETT COONEY TO REPRESENT THE MACOMB COUNTY SHERIFF DEPARTMENT IN THE LAWSUIT ENTITLED MARK WILLNEFF VS. MACOMB COUNTY SHERIFF DEPARTMENT, SHERIFF MARK HACKEL AND OFFICER WILLIAM YUNKER

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Plaintiff in this case is an individual who has filed a lawsuit in Federal Court alleging that his civil rights were violated during his incarceration in 2006. He alleges that he was assaulted by a Correction Officer and wrongfully restrained in a restraint chair during his incarceration.

It is the recommendation of the Office of Corporation Counsel that Plunkett Cooney, in particular Mr. Pete Peacock, be appointed to represent the Sheriff's Department, the County and the individuals in this pending litigation.

COMMITTEE/MEETING DATE

FINANCE – 7/23/08

# **RECYCLABLE PAPER**

**(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)**

RECEIVED  
JUL 10 2008  
MACOMB COUNTY  
FINANCE

Number of Persons Attending At County Expense:	Board Members	<u>6</u>
	Staff Members	<u>6</u>
	Total	6

					Per Person	Total
Registration Fees:.....					\$139	\$ 834.00
Transportation:(1)	<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block; text-align: center;">\$288</div>			\$288
	County Vehicle	Airplane	Personal Vehicle			
Lodging:	Begins:	Sept.	8	2008		
		Month	Day	Year	\$134	\$804
	Ends:	Sept.	9	2008		
		Month	Day	Year		-
Meals:(2).....					31	186.00
Miscellaneous:.....						-
Subtotal - Conference Expenses.....					273.00	1,926.00
Per Diems:(3).....					31.00	186.00
Overtime:(4).....						-
Total Estimated Expenses:.....					\$ 304.00	\$2,112.00

2 Not to exceed authorize per day rate

4 Calculate cost of any overtime anticipated as a result of this request 33030556/95901 *Amman*

$$\begin{array}{r} 1,003. \\ -0- \\ \hline 2,112. \end{array}$$

To: Betty Slinde

Finance Committee

From: Russ McPeak, Director Macomb

Date: July 9, 2008

Subject: Conference and Seminar Request

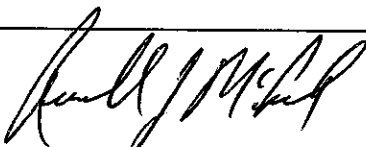
I herewith request that the following individual(s) be authorized to attend the 9th Annual Michigan Substance Abuse Conference conference/seminar, starting on \_\_\_\_\_

<u>Name</u>	<u>Classification</u>
<u>Russell McPeak</u>	<u>Director</u>
<u>Patrick Richard</u>	<u>Sgt.</u>
<u>Stacie Kucharek</u>	<u>Jail Population Speci</u>
<u>Shawn Schram</u>	<u>Jail Population Specialist</u>
<u>Pameal Tudor</u>	<u>Jail Population Speci</u>
<u>Patricia Mazzola</u>	<u>Case Manager/Coorc</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

The above conference/training presents the "best practice" in the fields of substance abuse and community mental health. The purpose for staff to attend the training is to develop and improve their knowledge and skills in the area of substance abuse and mental health. This will also help us to improve our programming offered to clients we serve. Funding for this training is fully available in our training account, grant funded through the State Office of Community Corrections and will not be a direct cost to the County.

Respectfully submitted,

  
Russell McPeak, Director  
Macomb County Community Corrections

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: FRIEND OF THE COURT

Conference Title: Friend of the Court Association 2008  
Summer Conference

Sponsored by: Friend of the Court Association

Conference Classification: ☐ Professional ☐ Employee Training

Conference Location: Bay City, Michigan

Travel Begins: August 5 2008 Travel Ends: August 8 2008  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members 0  
Staff Members 1  
Total 1

ESTIMATED EXPENSES

Registration Fees:..... Per Person \$175 Total \$ 175.00

Transportation:(1) ☐ County Vehicle ☐ Airplane ☒ Personal Vehicle 103.68 103.68

Lodging: Begins: August 5 2008 Ends: August 8 2008  
Month Day Year Month Day Year 320.76 320.76

Meals:(2)..... 93.00 93.00

Miscellaneous:..... -

Subtotal - Conference Expenses..... 692.44 692.44

Per Diems:(3)..... -

Overtime:(4)..... -

Total Estimated Expenses.....(COUNTY EXPENSE - \$235.44)..... \$ 692.44 \$ 692.44

Department Head Signature Lynn M. Davidson Date June 17, 2008  
Lynn M. Davidson, Friend of the Court

- 1 Not to exceed cost of tourist class air fare 2 Not to exceed authorize per day rate  
3 Not to exceed one day travel plus duration of the conference 4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget		<u>4,300.</u>
Less: Conference Expense Approved To Date	<u>2,781.</u>	
Other Department Requests in Process	<u>-0-</u>	
This Request	<u>692.</u>	<u>3,473.</u>
Balance Available (Deficit)		<u>827.</u>



To: Betty Slinde  
Finance Committee

From: Lynn M. Davidson  
Friend of the Court

Date: June 17, 2008

Subject: Conference and Seminar Request

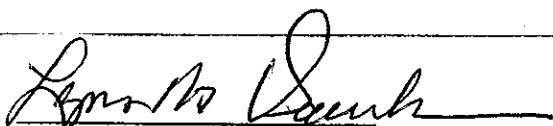
I herewith request that the following individual(s) be authorized to attend the Friend of the Court Association 2008 Summer  
conference/seminar, starting on August 6, 2008

<u>Name</u>	<u>Classification</u>
<u>Thomas F. Blohm</u>	<u>Enforcement Division Director</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to Macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

The Friend of the Court Summer Conference provides the Friends of the Court with updated information concerning new legislation involving the enforcement of support, parenting time and custody issues. The State of Michigan provides a concentrated effort to keep each county advised of current and pending changes as it relates to incentives and new legislation, which may have an influence on monies that are returned to each county through the federal pass through incentive program. An additional purpose of the summer conference is to share information with fellow Friends of the Court in relation to the many issues that confront all counties and to provide information that is useful and beneficial. The support collection, fees and reimbursable expenses. Enforcement Division Director Blohm will gain valuable information regarding new federal and state legislation that will impact Friend of the Court enforcement and collections.

Respectfully submitted,

  
Lynn M. Davidson, Director  
Friend of the Court Office

## MACOMB COUNTY

## CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)REQUESTING DEPARTMENT: Information TechnologyCONFERENCE TITLE: Accela User Conference 2008

CONFERENCE SPONSORED BY: Accela, Inc.

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Las Vegas, NV

TRAVEL BEGINS	August	18	2008	August	22	2008
	Month	Day	Year	Month	Day	Year

 NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE:      COMMISSION MEMBERS  
  3   STAFF MEMBERS

ESTIMATED EXPENSES FUNDING: 40126679/95901	PER PERSON	TOTAL
REGISTRATION FEES .....	\$ <u>899.00*</u>	\$ <u>2697.00</u>
• *\$899.00 after July 1, 2008.		
TRANSPORTATION: <input type="checkbox"/> County <b>Airplane</b> Personal		
Vehicle Vehicle	\$ <u>400.00*</u>	\$ <u>1200.00</u>
• *Airfare is based on purchase of a 21 day advance ticket		
LODGING-Begins August 18, 2008 Ends August 22, 2008		
Month Day Year Month Day Year	\$ <u>694.00</u>	\$ <u>2082.00</u>
MEALS <input type="checkbox"/> .....	\$ <u>122.00</u>	\$ <u>366.00</u>
MISCELLANEOUS EXPENSES .....	\$ <u>30.00</u>	\$ <u>90.00</u>
SUB TOTAL - CONFERENCE EXPENSES .....		
PER DIEM <input type="checkbox"/> .....		
OVERTIME <input type="checkbox"/> .....		
TOTAL ESTIMATED EXPENSE .....	\$ <u>2145.00</u>	\$ <u>6435.00</u>

SIGNATURE OF DEPARTMENT HEAD DATE 06/11/2008

- ☐ Not to exceed cost of tourist class air fare.  
☐ Not to exceed \$30.50 (effective 10-01-00) per day.  
☐ Not to exceed one day travel plus the duration of the conference  
☐ Calculate cost of any overtime anticipated as a result of this request

(FOR FINANCE OFFICE USE ONLY)  
Budgetary Analysis

Budgeted .....	\$ <u>6500.</u>
Less:	
Conference Expenses Approved to Date	\$ <u>- 0 -</u>
Other Department Requests in Process	\$ <u>- 0 -</u>
This Request	\$ <u>6435.</u>

SUB TOTAL

 \$ 6435.  
65

BALANCE AVAILABLE (DEFICIT) .....

(1-186)

TO: Betty Slinde, Chairperson  
Finance, Committee  
FROM: Cyntia N. Zerkowski  
Information Technology, Department  
DATE: June 3, 2008  
SUBJECT: Conference & Seminar Request

I herewith request that the following individual(s) be authorized to attend the Accela User Conference starting on August 18, 2008.

<u>NAME</u>	<u>CLASSIFICATION</u>
<u>Jessica Brown</u>	<u>Engineering Tech, Public Works</u>
<u>Arlene Zdybel</u>	<u>Application Programmer, IT</u>
<u>Annette Thompson</u>	<u>Project Manager, IT</u>

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the training seminars detailed below:

Macomb County purchased software from Accela in 2004 to manage permits in the Soil Erosion division of the Public Works department. The Accela User Conference is an annual educational and networking event. Attendees will be able to join hundreds of Accela users, staff, and clients for an opportunity to connect with the people, products, and trends at the forefront of the government technology industry.

There will be opportunities to learn how their software can be leveraged to improve its usage within the county. The conference offers hands-on training, informative presentations, and break-out sessions on a variety of topics. With this training, county employees will be in a better position to modify the functionality of the software themselves without having to pay Accela \$180/hour to make modifications.


In addition, there will be opportunities for networking with other organizations that use the software. By leveraging these relationships and identifying common needs, the software can be modified to better meet Macomb County's needs in the future and the cost can be spread among many other agencies.

**RECEIVED**

JUN 17 2008

MACOMB COUNTY  
FINANCE

Respectfully submitted,

 Department Head *1/66/11*  
Information Technology Department

MACOMB COUNTY  
CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

**RECEIVED**

JUN 30 2008

REQUESTING DEPARTMENT: Martha T. Berry, MCF

CONFERENCE TITLE: 2008 MAHSA Institute

MACOMB COUNTY  
FINANCE

CONFERENCE SPONSORED BY: MAHSA

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Grand Traverse Resort, Acme, MI

TRAVEL BEGINS 08 05 08 TRAVEL ENDS 08 08 08  
Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 0 COMMISSION MEMBERS  
1 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES . . . . .	\$ 495.00	\$ 495.00
TRANSPORTATION: ① <input checked="" type="checkbox"/> County vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal vehicle	\$ _____	\$ _____
LODGING-BEGINS: ② <u>08</u> <u>05</u> <u>08</u> Ends <u>08</u> <u>08</u> <u>08</u>	\$ 595.00	\$ 595.00
MEALS: . . . . .	\$ 30.00	\$ 30.00
MISCELLANEOUS EXPENSES: (Gas) . . . . .	\$ 70.00	\$ 70.00
SUB TOTAL - CONFERENCE EXPENSES . . . . .	\$ 1190.00	\$ 1190.00
PER DIEM: ③ . . . . .	\$ _____	\$ _____
OVERTIME: ④ . . . . .	\$ _____	\$ _____
TOTAL ESTIMATED EXPENSE . . . . .	\$ 1190.00	\$ 1190.00

SIGNATURE OF DEPARTMENT HEAD *J. Samuels* DATE 06-27-08

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$ \_\_\_\_\_ per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

(FOR FINANCE OFFICE USE ONLY)  
Budgetary Analysis

*2916710183001-93601*

Budgeted . . . . . \$ 11,768.  
Less:

Conference Expenses Approved to Date \$ 2,382.

Other Department Requests in Process \$ 0-

This Request \$ 1,190.

Sub Total \$ 3,572.

BALANCE AVAILABLE (DEFICIT) . . . . . \$ 8,196.

TO: B. Slinde, Chairman  
Finance Committee, Committee

FROM: Josephine Savalle-Dunn, Administrator  
Martha T. Berry, MCF, Department

DATE: June 27, 2008

SUBJECT: Conference & Seminar Request

I herewith request that the following individual(s) be authorized to attend the  
2008 MAHSA Institute conference/seminar

starting on August 6, 2008.

<u>NAME</u>	<u>CLASSIFICATION</u>
<u>Kathleen Parzynski</u>	<u>Business Services Manager</u>
<u></u>	<u></u>

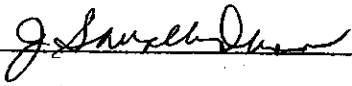
(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

- ° For skill improvement to better her job performance
- ° To keep current in her profession.

Thank you for your consideration.

Respectfully submitted,

 Department Head  
Martha T. Berry, MCF Department

MACOMB COUNTY  
CONFERENCE/EMPLOYEE TRAINING REQUEST

309-73105  
86300

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: MSU Extension

CONFERENCE TITLE: Choices Conference & 2008 USDA FNS Midwest Region Cross Program

Collaboration Conference

CONFERENCE SPONSORED BY: MSUE/Michigan SNAP/MNN/The CS Mott Group

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: The Dearborn Inn, Dearborn, Michigan

TRAVEL BEGINS August 12, 2008

Month Day Year

TRAVEL ENDS August 13, 2008

Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 COMMISSION MEMBERS

1 STAFF MEMBERS

ESTIMATED EXPENSES

PER PERSON

TOTAL

REGISTRATION FEES . . . Eileen Haraminac . . . . . \$ 180.00 \$ 180.00

①

TRANSPORTATION: ☐ County ☐ Airplane ☒ Personal  
25 miles ea way ☐ vehicle ☐ vehicle \$ 17.76 \$ 17.76  
less 13 mile Disclaimer

LODGING-BEGINS: 8-12-08 Ends 8-13-08 \$ \$  
Month Day Year Month Day Year

②

MEALS: . . . . . \$ \$

MISCELLANEOUS EXPENSES: . . . . . \$ \$

SUB TOTAL - CONFERENCE EXPENSES . . . . . \$ 197.76 \$ 197.76

③

PER DIEM: . . . . . \$ \$

④

OVERTIME: . . . . . \$ \$

TOTAL ESTIMATED EXPENSE . . . . . \$ 197.76 \$ 197.76

SIGNATURE OF DEPARTMENT HEAD Marilyn Budzynski

DATE 6/24/08

**RECEIVED**

JUN 26 2008

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$      per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

(FOR FINANCE OFFICE USE ONLY)  
Budgetary Analysis

MSUE-WIC Grant

FINANCE

Budgeted . . . . . \$ 1,176.

Less:

Conference Expenses Approved to Date \$ 411.

Other Department Requests in Process \$ 475.

This Request \$ 198.

Sub Total \$ 1,084.

BALANCE AVAILABLE (DEFICIT) . . . . . \$ 92.

TO: Betty Slinde, Chairman

Finance, Committee

FROM: Marilyn E. Rudzinski

MSUE, Department

DATE: 6/24/08

SUBJECT: Conference & Seminar Request

I herewith request that the following individual(s) be authorized to attend the

Choices Conference conference/seminar

starting on August 12, 2008.

NAME

CLASSIFICATION

Eileen Haraminac

Extension Educator

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The Choices Conference is an excellent way for the Extension Educator to engage with other professionals and look at emerging issues and best practices in the area of food, nutrition and health. It provides the opportunity to learn about curriculum choices, ideas, and barriers in the food and health area. The workshops and breakout sessions provide valuable information to use with EFNEP clients in Macomb county.

Respectfully submitted,

Marilyn Rudzinski Department Head

MSUE

Department

MACOMB COUNTY  
CONFERENCE/EMPLOYEE TRAINING REQUEST

30873166/86300

(Submit directly to Board of Commissioners Office at least one month before the date of the conference.)

RECEIVED

REQUESTING DEPARTMENT: MSU Extension JUL 08 2008  
CONFERENCE TITLE: Neighbor Works Training Institute MACOMB COUNTY  
CONFERENCE SPONSORED BY: Neighbor Works America FINANCE

CONFERENCE CLASSIFICATION: (circle one) Professional Conference (Employee Training)

CONFERENCE LOCATION: Chicago, Illinois

TRAVEL BEGINS August 17, 2008 TRAVEL ENDS August 23, 2008  
Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 COMMISSION MEMBERS  
1 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES . . . . .	\$ <u>scholarship</u>	\$ <u>          </u>
TRANSPORTATION: <sup>①</sup> <input type="checkbox"/> County vehicle <input checked="" type="checkbox"/> Airplane <input type="checkbox"/> Personal vehicle	\$ <u>scholarship</u>	\$ <u>          </u>
LODGING-BEGINS: <u>8-17-2008</u> Ends <u>8-21-2008</u>	\$ <u>scholarship</u>	\$ <u>          </u>
Month Day Year Month Day Year		
MEALS: <sup>②</sup> 5 lunches & 6 dinners . . . . .	\$ <u>180.00</u>	\$ <u>180.00</u>
MISCELLANEOUS EXPENSES: . . . . .	\$ <u>150.00</u>	\$ <u>150.00</u>
SUB TOTAL - CONFERENCE EXPENSES . . . . .	\$ <u>          </u>	\$ <u>          </u>
PER DIEM: <sup>③</sup> . . . . .	\$ <u>          </u>	\$ <u>          </u>
OVERTIME: <sup>④</sup> . . . . .	\$ <u>          </u>	\$ <u>          </u>
TOTAL ESTIMATED EXPENSE . . . . .	\$ <u>330.00</u>	\$ <u>330.00</u>

SIGNATURE OF DEPARTMENT HEAD Marilyn E. Rudzinski DATE 7-2-08

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$31.00 per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

(FOR FINANCE OFFICE USE ONLY)  
Budgetary Analysis

Budgeted . . . . . \$ 500.  
Less:  
Conference Expenses Approved to Date \$ -0-  
Other Department Requests in Process \$ -0-  
This Request \$ 330.  
Sub Total \$ 330.  
BALANCE AVAILABLE (DEFICIT) . . . . . \$ 170.



TO: Kathy Tocco, Chairman

Community Services, Committee

FROM: Marilyn E. Rudzinski

MSU Extension, Department

DATE: June 30, 2008

SUBJECT: Conference & Seminar Request

I herewith request that the following individual(s) be authorized to attend the  
Neighbor Works Training Institute conference/seminar  
starting on August 17, 2008.

NAME

CLASSIFICATION

Anne Lilla

Housing Coordinator

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

Anne Lilla was awarded a tuition, lodging and transportation scholarship to attend training in foreclosure prevention and reverse mortgages through Neighbor Works. classes will be:

1. Home Equity Conversion Mortgages
2. Advanced Foreclosure Case Study Practicum
3. Protecting and Restoring Neighborhoods in a Post-Foreclosure Environment

Respectfully submitted,

Marilyn E. Rudzinski Department Head

7-2-08

Department

Macomb County, Michigan  
Conference/Employee Training Request

7-7-08  
for  
ok JK

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department

Conference Title: FBI Advanced Sniper School

Sponsored by: F.B.I.

Conference Classification: Professional Employee Training x

Conference Location: Grayling, MI.

Travel Begins: Aug 17 2008 Travel Ends: Aug 22 2008  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
Staff Members 2  
Total 2

RECEIVED

JUL 10 2008

MACOMB COUNTY  
FINANCE

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	\$ 500.00	\$1,000.00
Transportation:(1) <u>County Vehicle</u> <u>Airplane</u> <u>Personal Vehicle</u>		
Lodging: Begins: _____ Month Day Year Ends: _____ Month Day Year		
Meals:(2).....		
Miscellaneous:.....		
Subtotal - Conference Expenses.....	500.00	1,000.00
Per Diems:(3).....		
Overtime:(4).....		
Total Estimated Expenses:.....	500.00	1,000.00

Department Head Signature

Undersheriff K. Lagerquist

Date

7-8-08

- 1 Not to exceed cost of tourist class air fare  
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate  
4 Calculate cost of any overtime anticipated as a result of this request 22930551/95901 State Funds

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date  
Other Department Requests in Process  
This Request

Balance Available (Deficit)

	<u>102,907.</u>
<u>21,630.</u>	
<u>-0-</u>	
<u>1,000.</u>	
	<u>22,630.</u>
	<u>80,277.</u>

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

Sheriff

Date: July 7, 2008

Subject: Conference and Seminar Request


I herewith request that the following individual(s) be authorized to attend the FBI Advanced Sniper School  
conference/seminar, starting on July 7, 2008

<u>Name</u>	<u>Classification</u>
<u>Jeff Gornicki</u>	<u>Sergeant</u>
<u>Stephen Hogan</u>	<u>Deputy</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

This training will provide additional knowledge on sniper training and tactics. This training will include meals, lodging, classroom and range fees, and training materials.

MCOLES - 229-30551-95901

Respectfully submitted,

  
Undersheriff K. Lagerquist  
Sheriff's Department



Memorandum

7-7-08  
SP OKJL

To:	John Foster, Assistant Director of Finance
From:	Lt. Carolyn Marshall
Date:	July 2, 2008
Re:	Midwest Regional Polygraph Seminar

The Midwest Regional Polygraph Seminar is required training by the Macomb County Sheriff's Office.

This training will cover the following topics: Cold Case Discussion, Reid Polygraph Techniques, Paired Testing, OSS-3, Round Table Forum, Utah Zone Scoring, Concealed Information Test, Interviewing Post-Conviction Cybersex Offender.

If there are any questions please contact me at 307-9316.

**RECEIVED**  
JUL 09 2008  
MACOMB COUNTY  
FINANCE

REGISTRATION FEES: Cost: \$ \$175.00 Fund: GEN FUND

TRANSPORTATION:

Type: \_\_\_\_\_ Cost \$ \_\_\_\_\_ Fund: \_\_\_\_\_

LODGING: Cost \$ 255.90 Fund: GEN FUND

MEALS: Cost \$ 110.00 Fund: GEN FUND

Miscellaneous Expenses:

Type: Park Fee Cost \$ 48.00 Fund: GEN FUND

Type: \_\_\_\_\_ Cost \$ \_\_\_\_\_ Fund: \_\_\_\_\_

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department

Conference Title: Midwest Regional Polygraph Seminar

Sponsored by: Midwest Regional Polygraph

Conference Classification: Professional Employee Training x

Conference Location: Grand Rapids, Mi.

Travel Begins: Oct 20 2008 Travel Ends: Oct 23 2008  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
Staff Members 1  
Total 1

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	<u>\$ 175.00</u>	<u>\$175.00</u>
Transportation:(1) <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle	_____	_____
Lodging: Begins: <u>Oct</u> <u>20</u> <u>2008</u> Month Day Year		
Ends: <u>Oct</u> <u>22</u> <u>2008</u> Month Day Year	<u>255.90</u>	<u>255.90</u>
Meals:(2)... 10/20 \$17, 10/21 \$31, 10/22 \$31, 10/23 \$31	<u>110.00</u>	<u>\$110.00</u>
Miscellaneous:.... ..Parking - Self per day \$16.00.....	<u>48.00</u>	<u>48.00</u>
Subtotal - Conference Expenses.....	<u>588.90</u>	<u>588.90</u>
Per Diems:(3).....	_____	_____
Overtime:(4).....	_____	_____
Total Estimated Expenses:.....	<u>588.90</u>	<u>588.90</u>

Department Head Signature

Undersheriff K. Lagerquist

Date

7-8-08

- 1 Not to exceed cost of tourist class air fare  
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate  
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date \_\_\_\_\_  
Other Department Requests in Process \_\_\_\_\_  
This Request \_\_\_\_\_

Balance Available (Deficit) \_\_\_\_\_





# Memorandum

To:	John Foster, Assistant Director of Finance
From:	Lt. Carolyn Marshall
Date:	July 21, 2008
Re:	Distraction Devices ICP- Instructor Certification

ADDED

The Distraction Devices ICP – Instructor Certification is required training by the Macomb County Sheriff's Office.

This training will cover the following topics: Introduction to Explosives, Distraction Devices (types and nomenclature), Reloadable and Non-reloadable devices, Decibels, Candela, PSI, Overpressure (cause and effect, Anderson blasgag), Handling, Storage, Rendering Safe, Tactical Deployment, Safety Considerations, Incident Case Studies, Gripping, Handling, Deployment Drills, Live Firing Exercises, and Operational Scenarios.

If there are any questions please contact me at 307-9316.

RECEIVED

JUL 22 2008

MACOMB COUNTY  
FINANCE

REGISTRATION FEES: Cost: \$ \_\_\_\_\_ Fund: \_\_\_\_\_

## TRANSPORTATION:

Type: \_\_\_\_\_ Cost \$ \_\_\_\_\_ Fund: \_\_\_\_\_

LODGING: Cost \$ 92.67 Fund: GEN FUND

MEALS: Cost \$ 48.00 Fund: GEN FUND

## Miscellaneous Expenses:

Type: FUEL Cost \$ 50.00 Fund: GEN FUND

Type: \_\_\_\_\_ Cost \$ \_\_\_\_\_ Fund: \_\_\_\_\_

ADDED

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office  
Conference Title: Distraction Devices ICP - Instructor Cert.  
Sponsored by: Defense Technology  
Conference Classification: Professional Employee Training  
Conference Location: Cuyahoga Co., Ohio

RECEIVED

JUL 22 2008

MACOMB COUNTY  
FINANCE

Travel Begins: July 30 2008 Travel Ends: July 31 2008  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
Staff Members 1  
Total 1

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:.....			\$ -
Transportation:(1)	<input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		-
Lodging:	Begins: <u>July</u> <u>30</u> <u>2008</u> Month Day Year Ends: <u>July</u> <u>31</u> <u>2008</u> Month Day Year	92.67	92.67
Meals:(2).....7/30 \$17, 7/31 \$31.....		48.00	48.00
Miscellaneous:.....Gas.....		50.00	50.00
Subtotal - Conference Expenses.....		190.67	190.67
Per Diems:(3).....			-
Overtime:(4).....			-
Total Estimated Expenses:.....		\$ 190.67	\$ 190.67

Department Head Signature

Undersheriff, K. Lagerquist

Date

7-22-08

- 1 Not to exceed cost of tourist class air fare  
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate  
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)  
Budgetary Analysis

GENERAL FUND

Department Budget

Less: Conference Expense Approved To Date  
Other Department Requests in Process  
This Request

Balance Available (Deficit)



To: Betty Slinde

Finance Committee

From: Mark A. Hackel  
Sheriff

Date: July 21, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Distraction Devices ICP - Instructor Cert.  
conference/seminar, starting on July 31, 2008

<u>Name</u>	<u>Classification</u>
<u>Mike Scharf</u>	<u>Deputy</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This training will cover the following topics: Introduction to Explosives, Distraction Devices (types and nomenclature) , reloadable and non-reloadable devices, decibels, candela, PSI, overpressure (cause and effect, Anderson blasgage) Handling, Storage, Rendering Safe, Tactical Deployment, Safety Considerations, Incident Case Studies, Gripping, Handling, Deployment Drills, Live Firing Exercises, and Operational Scenarios.

GEN FUND

Respectfully submitted,

USKA  
Undersheriff, K. Lagerquist  
Sheriff's Department

7-16-08  
for  
ADDED

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department

Conference Title: Hostage Negotiations Phase 1 & II

Sponsored by: Public Agency Training Council

Conference Classification: Professional Employee Training x

Conference Location: Collierville, Tn.

Travel Begins: Aug 24 2008 Travel Ends: Aug 29 2008  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
Staff Members 2  
Total 2

**ESTIMATED EXPENSES**

	Per Person	Total
Registration Fees:.....	\$ 495.00	\$990.00
Transportation:(1) <span style="margin-left: 20px;"><input type="checkbox"/> County Vehicle</span> <span style="margin-left: 20px;"><input checked="" type="checkbox"/> Airplane</span> <span style="margin-left: 20px;"><input type="checkbox"/> Personal Vehicle</span>	364.50	729.00
Lodging: <span style="margin-left: 20px;">Begins: <u>Aug</u> <u>24</u> <u>2008</u></span> Month Day Year		
<span style="margin-left: 20px;">Ends: <u>Aug</u> <u>29</u> <u>2008</u></span> Month Day Year	521.70	\$521.70
(\$104.34 per night)		
Meals:(2)... 8/24 \$49 (L&D), 8/25 \$62, 8/26 \$62, 8/27 \$62, 8/28 \$62, 8/29 \$62	179.50	\$359.00
Miscellaneous: <u>Car Rental Approx.</u> .....	189.99	\$189.99
Subtotal - Conference Expenses.....	1,750.69	2,789.69
Per Diems:(3)...Parking approx.....	100.00	100.00
Overtime:(4).....		
Total Estimated Expenses:.....	1,850.69	2,889.69

Department Head Signature

K. Lagerquist  
Undersheriff K. Lagerquist

Date

7-16-08

- 1 Not to exceed cost of tourist class air fare  
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate  
4 Calculate cost of any overtime anticipated as a result of this request 22930.55/195901 State Funds

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date  
Other Department Requests in Process  
This Request

21,630.  
1,000.  
2,890.

102,907.  
25,520.  
77,387.

Balance Available (Deficit)

